



LEWESTON
SHERBORNE



Pool Supervisor

Candidate Information

Overview

Founded in 1891 Leweston School is a co-educational Catholic independent day and boarding school in Dorset for pupils aged 0 to 18.

Situated just outside Sherborne in 46 acres of beautiful parkland, the school offers holistic education in an inclusive community where first-class pastoral care and wide-ranging co-curricular opportunities underpin a supportive and rigorous academic offer. The school seeks to produce well-rounded pupils with a genuine interest in education in the broadest sense of the word, with interests that stretch beyond the confines of the academic curriculum. The school has strong traditions in music, drama, art, debating, community activities and sport. There are many co-curricular activities, all of which are important in developing a well-balanced, confident individuals.

The school was originally founded as St Antony's and located in Sherborne. In 1948 the demands of the Education Act saw the move of the senior pupils to Leweston Manor with the Prep School continuing in Sherborne until 1993 when the whole school was reunited once again on the Leweston campus. The younger pupils took up residence in the redesigned Coach House. The school amended its name in 2007 to Leweston School.

Today the school educates just over 600 pupils with 90 in the Nursery, 170 in the Prep and 340 in the Senior School. There are approximately 100 boarders, the majority being in the Senior School.

Leweston is a thriving, busy community which has high expectations of its pupils. Whilst the assessment process is not based entirely on academic performance Leweston is increasingly over-subscribed. Pupils are offered places on the basis of school assessments, positive references and their generally suitability for the values and ethos of the school.

Our Values

Leweston School's three core values are **community**, **opportunity** and **expertise**. They are underpinned by our Catholic foundation, which welcomes all faiths and none, building a strong sense of unity, courtesy, respect and affection. Everything we do comes from a place of self-worth and dignity.

- **Community** means being part of a collective. It's essential for every student to feel that they are an important part of the Leweston family and contribute to the life of the school. This same sense is extended to their parents and guardians.
- **Opportunity** is in abundance. We are proud of our zest for life and instil a willingness to try everything and to learn from our failures. This discovery of strength and weaknesses, and the support we provide to students in exploring it, enables them to develop the determination to persevere – a real lesson in preparation for life beyond the school.
- **Expertise** means having an expert skill or knowledge in a particular field. We have an exceptionally talented staff team, who have outstanding expertise and enthusiasm to inspire in others a love of learning and to share their passion for areas of specialism.

Our Campus

With extensive grounds surrounding a beautiful Georgian Manor House, Leweston provides a location which whilst being safe, is close to a town with good transport links to London and South West airports. Within the 46 acre estate sits our indoor swimming pool, a full-sized all weather pitch, a walled garden play area, Enchanted Wood Forest School, tennis courts as well as a wealth of historical features including work by Thomas Mawson and George Sherringham.

The range of buildings on site spans several architectural epochs. The historically important Trinity Chapel is one of the first post-Reformation churches in the country. The Palladian manor house, was built in the late 18th century with Art Deco interior refurbishments and later additions including dining, boarding and teaching wings.

The Prep School is housed in the former Coach House with its own Pre-Prep Garden, tennis courts and play area.



The Prep School

Leweston Prep consists of the Nursery, Pre-Prep and Prep divisions. The school shares a single 46-acre campus with the Senior School and has pupils aged 3 months to 11 years old. It is co-educational all-through school.

Nursery is divided into four age-defined units: Babies, Toddlers, Transition One and Transition Two. Each unit has a specific Room Leader.

The Prep School's staff is comprised of 21 teachers and 5 teaching assistants alongside visiting music teachers, coaches and volunteers. Each Pre-Prep class is led by a Form Tutor supported by a teaching assistant. From Prep 4 when the year group grows to two classes, each has its own a Form Tutor supported by additional part-time staff. The normal maximum class size in the Prep School is 20 with one class in Reception to Prep 3. If numbers allow, Prep 4 splits into two classes, a model which continues for the remainder of the school. Classes are not set.

Leweston School as a whole has 170 employees including academic and support staff.

Staff foster excellent relationships with the students and are committed to supporting the provision of extra-curricular clubs, House activities, school trips and other events.

The majority of Prep School pupils move on to the Senior School, many winning scholarships. A small number leave at this point typically to transition into the state system.



The Senior School

Leweston Senior School educates pupils aged 11 to 18. The school shares a single 46-acre campus with the Prep School and Nursery. It is co-educational all-through school.

The Senior School's staff comprises of 170 teachers and support staff visiting music teachers, coaches and volunteers. Years 7 and 8 are typically three classes of 54 pupils with an additional class at Year 9 and above to take the year groups to 72. The Sixth Form is approximately 80 students. The normal maximum class size in the Senior School is between 18 and 20.

Flexible boarding is offered throughout the Senior School. Boarders belong to one of four houses: Martha, Cecilia, Eleanor and Antony. These are divided according to age and gender.

Staff foster excellent relationships with the students and are committed to supporting the provision of extra-curricular clubs, House activities, school trips and other events.



Work with us

A fantastic working environment

Leweston is set on a beautiful campus a few miles outside the picturesque town of Sherborne. The grounds offer both pupils and staff the opportunity to enjoy space and fresh air and provide an inspiring location to teach and learn. The school's value and ethos creates a culture of courtesy, mutual respect and affection that has at its heart the importance of service to others. High standards are set both inside and outside of the classroom.

Flexible and family friendly

We are a relatively small school that regards itself as one big family. The majority of our staff have children, many of whom are Leweston, and a staff remission is available to both academic and support staff. Our term dates operate differently to state schools, which means that whilst the school day is longer so are the holidays.

Health and Wellbeing

Leweston hosts a range of exercise classes run by local provider Communifit who offer a discount to Leweston staff. There are also free swimming sessions available during the week in the school pool as well as employee assistance and wellbeing support programmes.

Free meals and parking

Staff are entitled to free lunch and refreshments during term time. This is extended to include supper if on duty. There is also an onsite cafe where a staff discount is offered. There is free onsite parking.

Pensions

Leweston offers a defined contribution pension scheme with Royal London. Membership of the Royal London Scheme includes Death in Service benefit and income protection.

Discount for Teachers

Discounts for Teachers has been introduced following the success of Health Service Discounts and Discounts for Carers. As Leweston staff (not just teachers), you can access a vast range of discounts and deals when you register online.



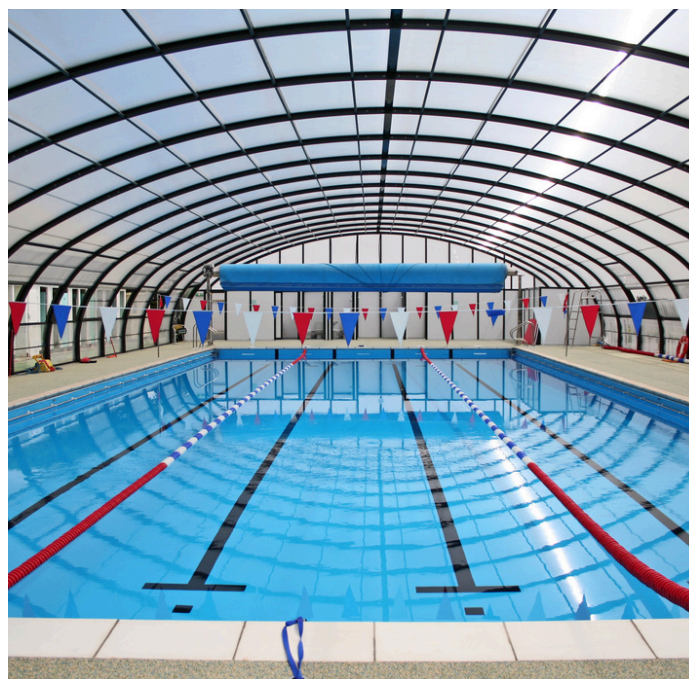
The Opportunity

Leweston School is seeking Pool Supervisor to take responsibility for the day-to-day operation of the Swimming Pool in line with Health and Safety directives to maximise the availability and use of the pool. The successful candidate will support the school's Commercial Manager for lettings, functions or other commercial activity associated with the swimming pool.

Under the direction of the Director of Sport and Head of Swimming, you will facilitate a comprehensive pool lifeguarding training programme of activities, the teaching and coaching of swimming, to include the delivery and organisation for each year group swim teaching programme, and coaching sessions within the sports programme as appropriate.

About the Department

All pupils from Reception to Year 8 receive swimming lessons. For more able swimmers, we provide after school and early morning coaching clubs, and field swim teams at many ages. Swimming is also an integral part of our Pentathlon programme.



Key Duties

- Manage, in liaison with the Site Manager, the maintenance of the pool, checking water quality and filters to ensure optimum pool water quality.
- Be responsible for overseeing the cleanliness of all swimming pool facilities and associated areas to include the swimming pool, changing areas, corridors, storage areas and meeting/reception areas and toilets, ensuring that cleaning routines are carried out correctly. Carry out checks in accordance with the Swimming Pool Operating Procedures.
- In liaison with the Head of Sport to produce, update and ensure adherence to Risk Assessments, Normal Operating Systems and Emergency Action Plans.
- To support commercial lettings of the swimming pool to include swimming clubs, local schools, galas and events, residential courses and summer club in liaison with Commercial Manager, the Head of Sport, Head of Pentathlon where appropriate and that all commercial bookings operate within Health and Safety and Facility Hire Guidelines.
- To manage lifeguards and to ensure appropriate lifeguarding cover is available for all swimming pool events.
- Manage the opening and closing of the pool facilities when required, including some weekends, evenings and early mornings.
- Effectively teach and coach swimming to all abilities.
- In liaison with the Head of Sport, ensure the effective delivery of the swimming programme to students throughout the school from nursery to Year 13, promoting water skills and water safety.
- Promote the safeguarding and welfare of children and young persons for who you are responsible and with whom you come into contact with, in line with School policy.
- Adhere to school policies as detailed on the school's website and intranet and as set out in the Staff Handbook and elsewhere, ensuring compliance with the School's Code of Conduct, the Safeguarding Policy and Child Protection procedures, the school's Health and Safety policy and the Health and Safety at Work Act.

Any other reasonable task as required by Head of Sport.



Experience, Skills and Knowledge

- Minimum of Level 2 Swimming Teacher qualification.
- NPLQ qualification.
- Level 1/2 Swimming Coach
- Experience in organising schemes of work, rotas and timetables
- Experience in day-to-day running of a pool

Skills

- Adhere to professional standards
- Ability to take initiative, develop new ideas and implement them
- Ability to motivate and challenge pupils of all abilities and across all Key Stages
- Ability to meet deadlines and work effectively under pressure
- Good communicator with colleagues, parents, pupils and member of the public
- Good time manager, able to meet deadlines and plan effectively
- Attention to detail and ability to record information carefully
- An ability to contribute to the wider provision of sport in the school would be a benefit

Personal Attributes:

- Enthusiastic and friendly with a genuine interest and commitment to the education and development of young people.
- Self-motivated, able to use own initiative
- Reliable, good time keeper
- Team player, willing to participate and support
- Flexible and resilient, can adapt and respond to changes and display good judgement
- Creative and resourceful
- Enthusiastic and energetic, passionate about their subject

The duties and responsibilities shown above are not intended to be exhaustive and teachers will be expected to be flexible and to take on new responsibilities as necessary to meet the changing needs of the school.

Additional Information

Hours of work: 37.5 hours per week

Normal working hours will be primarily office hours but will include evenings, weekends and public holidays to cover lets and events.

Salary: in the region of £26,500 to £29,500.

Benefits:

- Membership of a pension scheme with the School contributing up to 12%
- Free onsite parking
- Complimentary meals during working hours • Generous Annual leave allowance of 25 days plus bank holidays

Application Process

[Please click here to apply.](#)

Leweston is an equal opportunities employer and welcomes applications from all sections of the community. Candidates will be assessed against relevant criteria only (i.e. skills, qualifications, abilities and experience). All applicants should read the schools' safeguarding policy and are required to declare any criminal convictions or cautions or disciplinary proceedings related to young people. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. N.B. Safer recruitment checks will be made at all stages of the recruitment process.





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